



STANFORD
HOSPITAL & CLINICS

Stanford University Medical Center

**Lucile Packard
Children's Hospital
AT STANFORD**



Financial Assistance Application

Stanford Hospital & Clinics and Lucile Packard Children's Hospital have a variety of options available for uninsured or underinsured patients. Our financial assistance options include:

No Application Necessary

- **Uninsured Discounts-** *Some services may be excluded.*
- **No Interest Payment Plans** – *Balances to be paid generally within 6 months.*

Application Required

- **Financial Need Discounts-** *Discount at a rate comparable to our government payers. Some services may be excluded.*
- **Full Financial Assistance-** *100% of patient portion due. Some services may be excluded.*
- **Extended No Interest Payment Plans-** *Available to patients who qualify for financial need discounts.*

A completed financial assistance application and proof of income must be submitted in order for us to consider a financial need discount and/or full financial assistance. Once we receive your completed application we may assess whether or not you qualify for state or county programs. If this assessment determines you do not qualify for these programs we will evaluate your financial assistance application to determine if you qualify for a financial need discount or full financial assistance. Those who qualify may receive assistance with their hospital bills for services provided at Stanford Hospital and/or Lucile Packard Children's Hospital and physician bills for physicians employed by Stanford University.

Financial need discounting and full financial assistance is not available for all services. Consideration for future services will be based on medical necessity and catastrophic costs.

In considering financial assistance, our first priority is to assist those who have had emergency services. Next, is to assist those who have had or will have medically necessary non-emergency services falling within either of the following two categories:

- A. Category 1: Stanford Hospital & Clinics or Lucile Packard Children's Hospital is the closest hospital to the patient's home or place of work; or
- B. Category 2: Stanford Hospital & Clinics or Lucile Packard Children's Hospital is not the closest hospital to the patient's home or place of work but one or more of the following factors apply:
 - (a) The patient has a unique or unusual condition which requires treatment at Stanford Hospital & Clinics or Lucile Packard Children's Hospital as determined by the Chief Quality and Medical Information Officer of SHC or the Chief Medical Officer of LPCH.
 - (b) The patient's care would further the institutions teaching mission as determined by the Chief Quality and Chief Medical Officer of SHC or the Chief Medical Officer of LPCH .

Important Information Required With Application

Failure to provide the following required information or an explanation as to why this information is not available may delay the processing of your application and could result in a denial for assistance:

- **Proof of Income:** Provide copies of the last two pay stubs or the last tax return for both applicant and co-applicant.
- Indicate if the patient is applying for a financial need discount or full financial assistance.
- Indicate if the patient is applying for financial assistance to cover past and/or future services.
- List the patient as applicant, and if appropriate, the spouse/domestic partner as co-applicant. If the patient is under the age of 18, list the parent(s) or custodian as applicant and co-applicant if applicable.
- If the patient has applied for Medi-Cal or other government program, provide the status of the application or a copy of the denial.
- If the patient has medical coverage, provide the information as listed on the member's identification card.
- If the patient's services are a result of an injury covered by Workers Compensation, Third Party Liability (such as an auto accident) or Victims of Crime, provide the specific information requested on the application.

Every reasonable effort will be made to process your application promptly and once your application has been reviewed you will receive a letter confirming the outcome. Completed applications may be mailed with the supporting documentation to the address listed below:

Stanford Hospital and Clinics
Lucile Packard Children's Hospital
Attention: Patient Financial Advocacy
2690 Hanover Street
Palo Alto, Ca. 94304

Applications may also be faxed to (650) 493-8623.

Thank you for choosing Stanford Hospital & Clinics and Lucile Packard Children's Hospital for your care.



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FINANCIAL ASSISTANCE APPLICATION

DATE OF APPLICATION: _____

1. PATIENT INFORMATION* - PLEASE PRINT ALL INFORMATION-

Last Name	First Name	Middle Initial	Medical Record Number
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*If the patient is a minor, please list parent(s)/guardian(s) as applicant and co-applicant.

2. APPLICANT (GUARANTOR) INFORMATION

RELATIONSHIP TO PATIENT
 Self Spouse/Domestic Partner Parent Other _____
MARITAL STATUS
 Single Married/Domestic Partner Divorced Separated

Last Name	First Name	Middle Initial	Social Security Number	U.S. Citizen <input type="checkbox"/> Yes <input type="checkbox"/> No
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Date of Birth	No. of Dependents (other than self & co-applicant)	Ages of Dependents	Home Phone ()
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Street Address (Do Not List PO Box)	City	State	County	Zip
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Current Employer	Street Address, City, State	Position
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* If you are not working, how long have you been unemployed?

3. CO-APPLICANT (GUARANTOR) INFORMATION

RELATIONSHIP TO PATIENT
 Spouse/Domestic Partner Parent Other _____

Last Name	First Name	Middle Initial	Social Security Number	U.S. Citizen <input type="checkbox"/> Yes <input type="checkbox"/> No
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Date of Birth	No. of Dependents (don't include those claimed by co-applicant)	Ages of Dependents	Home Phone ()
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Street Address (Do Not List PO Box)	City	State	County	Zip
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Current Employer	Street Address, City, State	Position
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* If you are not working, how long have you been unemployed?

SHC/LPCH FINANCIAL ASSISTANCE APPLICATION

4. FINANCIAL ASSISTANCE QUESTIONS: -- (All answers pertain to the patient)		<u>Check appropriate answer</u>
1.	Is the patient applying for assistance with bills for past services at Stanford Hospital & Clinics and/or Lucile Packard Children's Hospital & Clinics? If yes, please indicate the last service date:_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.	Is the patient applying for assistance with bills for current and/or future services at Stanford Hospital & Clinics and/or Lucile Packard Children's Hospital & Clinics? If yes, please indicate/describe the types of services anticipated:_____ _____ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
3.	Is the patient applying for a discount off their bills from Stanford Hospital & Clinics and/or Lucile Packard Children's Hospital?	<input type="checkbox"/> Yes <input type="checkbox"/> No
4.	Is the patient applying for 100% assistance with their bills for services provided at Stanford Hospital & Clinics and/or Lucile Packard Children's Hospital?	<input type="checkbox"/> Yes <input type="checkbox"/> No
6.	Does the patient have health insurance? If yes, please provide the following information: Health Insurance Name:_____ Subscribers Name:_____ Members/Patients Identification Number:_____ Group Number:_____ Group/Employer Name:_____ Effective Date:_____ Health Insurance Telephone Number:_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
7.	Is the patient eligible for a state medical assistance program? If yes, please provide the following information: Name of program:_____ County:_____ Patient Identification Number:_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
8.	Is the patient being treated for injuries covered by Workers Compensation? If yes, please provide the following information: Name of Work Comp Carrier:_____ Adjusters Name:_____ Adjusters Phone Number:_____ Injury Date:_____ Claim/Case Number:_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
9.	Is the patient being treated for injuries covered by Third Party Liability such as an Auto Insurance Company? If yes, please provide the following information: Name of Auto insurance or Attorney:_____ Auto Insurance or Attorney Phone Number:_____ Injury Date:_____ Claim/Case Number:_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
10.	Is the patient a Victim of Crime? If yes, please provide the following information: Date of injury? _____ Name of Case Worker:_____ Case Workers Phone Number:_____ Case Number:_____	<input type="checkbox"/> Yes <input type="checkbox"/> No

SHC/LPCH FINANCIAL ASSISTANCE APPLICATION

5. INCOME INFORMATION (To document additional income use Page 4 of this application)

Monthly Income Sources	Applicant	Co-Applicant	Combined Monthly Income
Employment Income	\$	\$	\$
Social Security	\$	\$	\$
Disability	\$	\$	\$
Unemployment	\$	\$	\$
Spousal/Child Support	\$	\$	\$
Rental Property	\$	\$	\$
Investment Income	\$	\$	\$
Other[s] use these spaces	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
Total Combined Monthly Income			\$

UNEMPLOYMENT: If you do not have monthly income, please explain how you take care of your monthly expenses:

6. ASSETS (To document additional assets use Page 4 of this application)

Checking/Money Market/Savings Accounts:		****List all available funds.	
Name:	Current Balance	Bank Name:	Current Balance
1.	\$	4.	\$
2.	\$	5.	\$
3.	\$	6.	\$

7. INCOME AND FAMILY SIZE TABLE

STOP!

Compare your monthly household income and family size to the table below.

- 1) If your monthly household income is below the amount shown for your family size, **do not** complete Section 8 (Estimated Monthly Living Expenses). Please continue and complete Section 9 and Section 10.
- 2) If your monthly household income is above the amount shown for your family size, you **must** complete section 8, 9 and 10.

Family Size	Monthly Household Income	Family Size	Monthly Household Income
1	\$ 3,610.00	5	\$ 8,596.67
2	\$ 4,856.67	6	\$ 9,843.33
3	\$ 6,103.33	7	\$ 11,090.00
4	\$ 7,350.00	8	\$ 12,336.67

SHC/LPCH FINANCIAL ASSISTANCE APPLICATION

8. ESTIMATED MONTHLY LIVING EXPENSES (To document additional monthly living expenses use Section 9)

<u>Monthly Expenses</u>	<u>Monthly Payment</u>	<u>Monthly Expenses</u>	<u>Monthly Payment</u>
House/Mortgage Payment	\$	Current Outstanding Bills for Medical, Dental, or Prescriptions	\$
Property Taxes (if not included in mortgage payment)	\$	Total Monthly Automobile Payment(s)	\$
Home Owner's Insurance (if not included in mortgage payment)	\$	Automobile Insurance	\$
Utilities (Electricity, Gas, Water, Garbage, Recycling, etc.)	\$	Automobile Gasoline	\$
Food	\$	Liens/ Wage Garnishments	\$
Telephone (home line and/or cell)	\$	<u>List Other Monthly Payments</u>	\$
Child Support	\$		\$
Spousal Support/Alimony	\$		\$
Child Care	\$		\$
Credit Cards	\$		\$
Health Insurance Premiums	\$	Total Monthly Payments	\$

9. ADDITIONAL INFORMATION & COMMENTS:

ADDITIONAL COMMENTS – IF YOU NEED MORE SPACE, PLEASE USE THE BACK OF THIS PAGE

10. SIGNATURE

I certify that all information is valid and complete and hereby authorize Stanford Hospital & Clinics/Lucile Packard Children's Hospital to request a credit check report and/or verify any of the above information as deemed necessary.

Applicant	Date	Co-Applicant	Date

Return completed application to: SHC/LPCH Patient Financial Advocates
 Patient Financial Services
 2690 Hanover Street
 Palo Alto, CA 94304